



**HELICOPTER ASSOCIATION OF CANADA  
EXHIBIT SPACE APPLICATION/AGREEMENT  
Ottawa, Ontario Canada – November 9-11, 2017**

Company Name as it should appear in Show Guide		
Exhibit Coordinator	Title	
Full Address		
City	Prov/State	Country & Postal/Zip Code
Phone (including area code) ( )	Fax (including area code) ( )	
Email		
Product/service to be displayed		

**Return form to: HAC, Attention: Barbara Priestley, 2210 Prince of Wales Drive, Unit 502, Nepean, ON K2E 6Z9 FAX: (613) 369-5097 or Email: [barb.priestley@h-a-c.ca](mailto:barb.priestley@h-a-c.ca)**

Price Per Space	CDN FUNDS		Square Feet	Total Cost for Space
HAC Associate Rate*	C\$18.50 per sq. ft.	x		\$
Non- HAC Associate Rate	C\$21.25 per sq. ft.	x		\$
<b>BOOTH LOCATION</b>			<b>Sub Total</b>	\$
First Choice: _____ Second Choice: _____			<b>Add 13% HST</b>	\$
Standard Booth Space Includes: <ul style="list-style-type: none"> <li>• 8ft high back drape and 3ft side drapes;</li> <li>• 2 Free Conference Registrations per 100 sq ft to a MAX. of 6 registrations;</li> <li>• 2 Days Breakfasts &amp; Energy Breaks;</li> <li>• Friday &amp; Saturday Evening Networking Receptions;</li> <li>• HAC "Skidz Bar";</li> <li>• Friday &amp; Saturday Trade Show Lunch</li> </ul> Saturday Evening Awards Dinner NOT included.			<b>Total*:</b> \$ _____	
			<b>CANADIAN FUNDS</b>	<b>Business No.: 878769199</b>
			<b>BOOTH# ASSIGNED</b> _____	

**\*HAC Associate annual renewal fee is due September 1, 2017 for the 2017/2018 fiscal year.**

**In order to maintain HAC Associate rate for Ottawa exhibit space, your HAC renewal fee must be paid in full by September 30, 2017.**

**Non-renewal will result in a re-assessment premium equal to the difference for the non-Associate rate for booth space. If the premium is not paid, by October 14, 2017 booth space will be released for resale – no refund.**

**Initial Agreement to renewal terms outlined:**

**OFFICE USE ONLY – HAC Associate Expiry Sept 1, 2017**

- 2016/17 Associate
- 2017/18 Renewal Confirmed      Date \_\_\_\_\_
- Premium Assessment      \$ \_\_\_\_\_
- 2017/18 premium paid      Date \_\_\_\_\_
- 2017 booth released      Date \_\_\_\_\_

**CANCELLATION POLICY** Exhibit space may be cancelled by notifying HAC Administrative Services **in writing only**. Cancellations up to and including **September 7, 2017** will receive 50% reimbursement. **Cancellations received after September 7, 2017 will not be reimbursed.**

**ACKNOWLEDGEMENT OF AGREEMENT**

By signing this Exhibit Space Application, the Exhibit Coordinator acknowledges having read the entire Exhibitor Agreement provided as part of the Exhibitor Prospectus and Agreement and assumes entire responsibility, and hereby agrees to protect, indemnify, defend and hold the HAC, the Westin Ottawa Hotel and respective officers, employees, members and agents harmless from and against any and all claims, losses, injuries, and damages to persons or property, government charges or fines and attorney's Westin Ottawa Hotel premises, or any part thereof, or arising out of or caused by Exhibitor's participation in Convention activities.

Name of Exhibiting Company	D / M / Y	Signature
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**METHOD OF PAYMENT**     VISA     MasterCard     AMEX

Name as it appears on Card	Card Number	Expiry Date & CVV#
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