



**HAC Member & Industry Supporter Categories
Definitions, Rights & Obligations**
To also view the HAC By-Laws effective November 10 2014:
http://www.h-a-c.ca/HAC_Bylaws.pdf

Members

- (a) **Private Sector holder of a Part VII Air Operator Certificate or a Part IV Flight Training Certificate** - Any holder of a Private Sector Part VII Air Operator Certificate or a Part IV Flight Training Certificate issued pursuant to the Canadian Aviation Regulations that is not the holder of a Public Sector Part VII Air Operator Certificate (see below), and has satisfied the requirements for admission and has paid the dues established by the Board.

Industry Supporters

- (b) **Associate:** Any corporation, government agency or other entity that supplies goods or services to the Canadian helicopter industry, and has satisfied the requirements for admission and has paid the dues established by the Board but that does not hold an Air Operator Certificate issued pursuant to Part VII of the Canadian Aviation Regulations.
- (c) **Foreign Helicopter Operator:** Any holder of a foreign commercial Helicopter Operating Certificate or any foreign commercial, private, or business aviation helicopter air operator who has satisfied the requirements for admission and has paid the dues established by the Board.
- (d) **Individual:** Any individual who has satisfied the requirements for admission and has paid the dues established by the Board.
- (e) **Public Sector holder of a Part VII Helicopter Air Operator Certificate:** Any holder of a Part VII Helicopter Air Operator Certificate issued pursuant to the Canadian Aviation Regulations, which is owned and operated by a Provincial, Federal, Regional, or Municipal level of government or Separate Operating Agency, or government corporation established for that purpose who has satisfied the requirements for admission and has paid the dues established by the Board, or;

Any holder of Part VII Helicopter Air Operator Certificate issued pursuant to the Canadian Aviation Regulations, carrying on business as a Charitable or Not-For-Profit entity, who has satisfied the requirements for admission and has paid the dues established by the Board.

- (f) **Customer:** Any corporation or government agency that is a consumer of helicopter air services who has satisfied the requirements for admission and has paid the dues established by the Board.
- (g) **Private Helicopter Operator or Business Aviation Helicopter Operator:** Any Canadian corporation or individual helicopter operator conducting Business aviation, or Private operations, issued pursuant to the Canadian Aviation Regulations that does not hold a Private Sector Part VII Air Operator Certificate or a Part IV Flight Training Certificate and who has satisfied the requirements for admission and has paid the dues established by the Board.



**Summary: Voting Rights & Eligibility for Board Service
Members & Industry Supporters**

Members

	Voting	Eligibility for Board Service
Private Sector Holder of a Part VII Helicopter Air Operator Certificate or Part IV Flight Training Certificate	Yes	Yes (7 Directors)

Industry Supporters

Associate	No ¹	Yes (2 Directors)
Individual	No	No
Customer	No	No
Foreign Helicopter Operator	No	No
Public Sector holder of a Part VII Helicopter Air Operator Certificate	No	No
Private Helicopter Operator	No	No
Business Aviation Helicopter Operator	No	No

¹ However, Board Operating Policy has been established by the Board to allow Associates to identify and select their preferred candidates

1. Application

According to Section 3.01 of the By-law, the Board may establish rules and procedures for admission of Industry Supporters that are interested in furthering the purposes of the Corporation. Every application for membership and every application in the Industry Supporter category shall be submitted in the form prescribed by the Board. The President and CEO must approve the admission of Members and Industry Supporters and all decisions are final. A decision to refuse admission shall be communicated in writing to the applicant.

2. Designated Representatives

A representative is a person designated by a Member or Industry Supporter in accordance with this Policy to represent their interests with the Corporation, including but not limited to, receiving notice of meetings on behalf of the Associate and representing the Member or Industry Supporter at meetings. Designated representatives must be employees of the Member or Industry Supporter they represent. The names of each designated representative, where applicable, must be filed annually with the Corporation in the manner determined by the Board.

3. Rights of Industry Supporters

Any Industry Supporter in good standing, or their designated representative, is entitled to receive notice of Member meetings and to attend Members' meetings personally, in compliance with this Policy.

4. Associates as Directors

Pursuant to section 5.05 (b) of the Bylaw, two (2) Associates, or employees of Associates, shall be elected to the Board. Associates, or employees of Associates, shall be nominated and elected in accordance with the nomination process determined by the Board.

5. Obligations of Industry Supporters

Industry Supporters shall pay fees as determined by the Board. The Board may levy other fees for determined purposes and amounts. Voluntary or involuntary withdrawal does not entitle Industry Supporters to a refund of paid fees, except at the discretion of the Board. All Industry Supporters must pay the fees assessed to them, if any, to remain in good standing. All Industry Supporters must comply with any Code of Conduct for the Corporation established, and amended from time to time, by the Board.

6. Discipline

Industry Supporters may be disciplined for failing to comply with the Code of Conduct. Discipline shall be in accordance with any Discipline Process established by the Board and amended by resolution of the Board. The Discipline Process shall set out the procedure for investigating complaints, hearing allegations, and making appeals to the Board. It may also set out the occasions when the discipline may take the form of a warning, reprimand, suspension of membership, and probation as well as the terms, conditions, and limitations of the penalty.

Renewal of Industry Supporter Status in the Corporation

The status of an Industry Supporter in the Corporation shall be renewed automatically, from year to year, except if an Industry Supporter resigns its status in the corporation or its status in the corporation is terminated in accordance with this Policy.

7. Removal or Cancellation of the Status of an Industry Supporter in the Corporation

Where fees are not paid within a time established by the Board and where notice has been sent, the Board may cancel the status of an Industry Supporter in the Corporation. Industry Supporters may not apply for reinstatement until all fees are paid and any other conditions are fulfilled to the Board's satisfaction.

8. Industry Supporter Resignation

Industry Supporters may resign from the Corporation by submitting their resignation in writing, which shall be effective upon acceptance by the Board.

9. Continuing Obligations

The termination of the status of an Industry Supporter in the Corporation by cancellation, suspension, resignation, or otherwise does not excuse any debts or obligations that existed prior to the termination.

10. Non-Transferable

An Industry Supporter's status in the Corporation is non-transferable and automatically terminates on death, expiry, resignation, cancellation or otherwise in accordance with the By-law. This does not preclude an Industry Supporter from naming a designated representative in compliance with this Policy.