



**Summary: Voting Rights & Eligibility for Board Service  
Members & Industry Supporters**

**Members**

	<b>Voting</b>	<b>Eligibility for Board Service</b>
<b>Private Sector Holder of a Part VII Helicopter Air Operator Certificate or Part IV Flight Training Certificate</b>	Yes	Yes  (7 Directors)

**Industry Supporters**

<b>Associate</b>	No <sup>1</sup>	Yes (2 Directors)
<b>Individual</b>	No	No
<b>Customer</b>	No	No
<b>Foreign Helicopter Operator</b>	No	No
<b>Public Sector holder of a Part VII Helicopter Air Operator Certificate</b>	No	No
<b>Private Helicopter Operator</b>	No	No
<b>Business Aviation Helicopter Operator</b>	No	No

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<sup>1</sup> However, Board Operating Policy has been established by the Board to allow Associates to identify and select their preferred candidates

## **1. Application**

According to Section 3.01 of the By-law, the Board may establish rules and procedures for admission of Industry Supporters that are interested in furthering the purposes of the Corporation. Every application for membership and every application in the Industry Supporter category shall be submitted in the form prescribed by the Board. The President and CEO must approve the admission of Members and Industry Supporters and all decisions are final. A decision to refuse admission shall be communicated in writing to the applicant.

## **2. Designated Representatives**

A representative is a person designated by a Member or Industry Supporter in accordance with this Policy to represent their interests with the Corporation, including but not limited to, receiving notice of meetings on behalf of the Associate and representing the Member or Industry Supporter at meetings. Designated representatives must be employees of the Member or Industry Supporter they represent. The names of each designated representative, where applicable, must be filed annually with the Corporation in the manner determined by the Board.

## **3. Rights of Industry Supporters**

Any Industry Supporter in good standing, or their designated representative, is entitled to receive notice of Member meetings and to attend Members' meetings personally, in compliance with this Policy.

## **4. Associates as Directors**

Pursuant to section 5.05 (b) of the Bylaw, two (2) Associates, or employees of Associates, shall be elected to the Board. Associates, or employees of Associates, shall be nominated and elected in accordance with the nomination process determined by the Board.

## **5. Obligations of Industry Supporters**

Industry Supporters shall pay fees as determined by the Board. The Board may levy other fees for determined purposes and amounts. Voluntary or involuntary withdrawal does not entitle Industry Supporters to a refund of paid fees, except at the discretion of the Board. All Industry Supporters must pay the fees assessed to them, if any, to remain in good standing. All Industry Supporters must comply with any Code of Conduct for the Corporation established, and amended from time to time, by the Board.

## **6. Discipline**

Industry Supporters may be disciplined for failing to comply with the Code of Conduct. Discipline shall be in accordance with any Discipline Process established by the Board and amended by resolution of the Board. The Discipline Process shall set out the procedure for investigating complaints, hearing allegations, and making appeals to the Board. It may also set out the occasions when the discipline may take the form of a warning, reprimand, suspension of membership, and probation as well as the terms, conditions, and limitations of the penalty.

### **Renewal of Industry Supporter Status in the Corporation**

The status of an Industry Supporter in the Corporation shall be renewed automatically, from year to year, except if an Industry Supporter resigns its status in the corporation or its status in the corporation is terminated in accordance with this Policy.

## **7. Removal or Cancellation of the Status of an Industry Supporter in the Corporation**

Where fees are not paid within a time established by the Board and where notice has been sent, the Board may cancel the status of an Industry Supporter in the Corporation. Industry Supporters may not apply for reinstatement until all fees are paid and any other conditions are fulfilled to the Board's satisfaction.

## **8. Industry Supporter Resignation**

Industry Supporters may resign from the Corporation by submitting their resignation in writing, which shall be effective upon acceptance by the Board.

## **9. Continuing Obligations**

The termination of the status of an Industry Supporter in the Corporation by cancellation, suspension, resignation, or otherwise does not excuse any debts or obligations that existed prior to the termination.

## **10. Non-Transferable**

An Industry Supporter's status in the Corporation is non-transferable and automatically terminates on death, expiry, resignation, cancellation or otherwise in accordance with the By-law. This does not preclude an Industry Supporter from naming a designated representative in compliance with this Policy.